



Thank you for checking into a position with us for our upcoming rafting season.

Positions we need to fill for the summer of 2010:

**RESERVATIONISTS:** Our need is for enthusiastic telephone and front desk guest service and sales representatives. Extensive computer work is involved. Be prepared for the high-energy multi-tasking position of selling a variety of trips. We often have multiple phone lines ringing, radio communication with trips on the river, and customer check-in happening all at once. Due to the need to learn a great deal about our operation, we are only interested in full-time applicants. Full-time employment entails 4-5 days per week, coming in as early as 7am and staying as late as 8:30pm. A typical day ranges from 9 to 10 hours, with an hour break for lunch. There is a mandatory staff meeting in mid-May, and the job can start as early as March or as late as the last week of May (based on the potential employees availability).

Our rafting season will begin on May 1<sup>st</sup> and will get moderately busy by June 1<sup>st</sup>. We become flat out busy by June 20<sup>th</sup> and stay busy through early August. July is the most popular month to raft. We wind down our season throughout August and close on August 29, 2010.

**Starting Pay Rate:** \$8.00 per hour + .75 per hour bonus if you fulfill your contract end date. This position is eligible for an annual raise.

Please feel free to fill out the attached application, read through the job description and return it to the Wilderness Aware Rafting office in Johnson Village (east side of the Arkansas River bridge) or mail it to our PO Box listed at the bottom of this page. Once applications are received, the office manager will contact you to set up an interview if you are eligible based on what we are looking for.

During the spring, we will be in the office M-F from 8am to 5pm. Please call us at 719-395-2112, email Lillian at [lillian@inaraft.com](mailto:lillian@inaraft.com), or stop by the office if you have questions.

**Refer all applications and questions to:** Lillian Simpson, Office Manager

PO Box 1550, Buena Vista, CO 81211

[www.inaraft.com](http://www.inaraft.com) ~ [lillian@inaraft.com](mailto:lillian@inaraft.com) ~ 719-395-2112 ~ Fax 719-395-6716



## WILDERNESS AWARE CUSTOMER SERVICE APPLICATION

Personal Information Date: \_\_\_\_\_

**Name** \_\_\_\_\_  
(First) (Middle) (Last)

**Address** \_\_\_\_\_  
(Street) (City) (State & Zip Code)

**Phone (Home)** \_\_\_\_\_ **Phone (Cell)** \_\_\_\_\_

**Email Address** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

Emergency Contact Information

**Name** \_\_\_\_\_  
(First) (Middle) (Last)

**Address** \_\_\_\_\_  
(Street) (City) (State & Zip Code)

**Phone (Home)** \_\_\_\_\_ **Phone (Cell)** \_\_\_\_\_

**Your relationship with emergency contact** \_\_\_\_\_

Education

Type of School	Name of School	Location	Number Of Years Completed	Major and/or Degree
High School				
College/Other				

Schedule

**When are you available to begin work?** \_\_\_\_\_

**Can you work until Labor Day? If not, when do you expect to finish?** \_\_\_\_\_

**Are there specific dates that you need off during the summer?** \_\_\_\_\_  
 \_\_\_\_\_

Work Experience (*Please attach additional sheets for the following questions if extra space is needed.*)

<b>Name of Employer:</b> _____ <b>Address:</b> _____ <b>City, State, Zip:</b> _____  <b>Phone:</b> _____	<b>Name of Last Supervisor:</b> _____	<b>Employment Dates</b>  From: _____  To: _____
<b>Position Held:</b> _____		
<b>Reason for Leaving (be specific):</b> _____		
<b>List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:</b>     		

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<b>List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company:</b>     		

Please list one or two references other than relatives or previous employers

**Name:**  
**Relationship:**  
**Phone:**

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**Relationship:**  
**Phone:**

**Why are you applying for the customer service position with Wilderness Aware Rafting?**

**From your previous work experience, describe aspects of the job in which you dealt directly with people:**

**Do you have any experience working with Microsoft Office Word, Excel, or Outlook email processing?**

**Describe your overall computer experience?**

**Have you worked with a cash register, printer, copier or fax machine?**

**Describe any other office related experience:**

**Do you smoke?**

**Do you have health problems or concerns that would affect work?**

**Please use the back of this page for additional comments. Attach resume if available.**